DUNOTTAR SCHOOL

Dunottar School

Travel Policy

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1. Policy Statement

Dunottar School is committed to promoting safe, healthy and sustainable travel for pupils, staff and visitors.

We actively encourage walking, cycling, scooting, public transport use, school coach travel and car sharing wherever practical. Our aim is to reduce congestion around the school, improve air quality, support the wellbeing of our community and encourage responsible travel habits.

This policy should be read alongside the School Travel Plan and Traffic & Parking Management arrangements.

2. Walking

Why We Promote Walking

Walking is one of the healthiest and most sustainable ways to travel to school and:

- Improves physical and mental wellbeing
- Reduces traffic congestion
- Improves local air quality
- Develops independence and road safety skills
- Supports the school's sustainability objectives

Walking to School

Parents and carers are encouraged to support pupils in walking to school where practical.

The school actively promotes walking routes and sustainable travel information through:

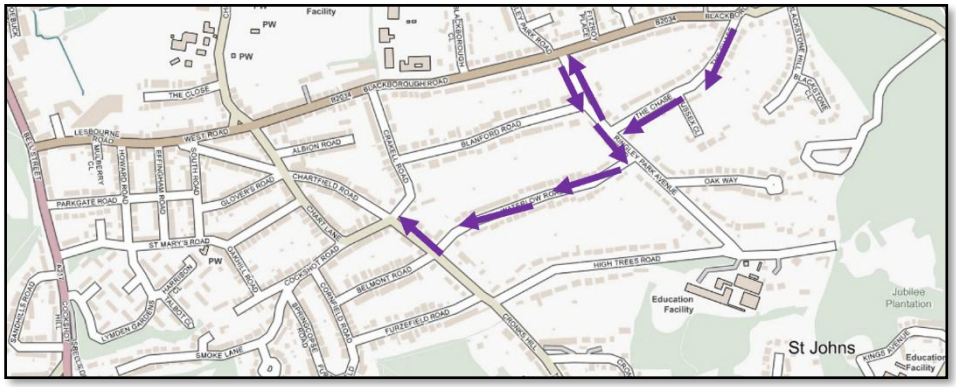
- New parent information packs
- School communications
- Green Dunottar initiatives
- National travel awareness events
- The HomeRun app

Drop & Walk

To reduce congestion outside the school, parents are encouraged to use the school's Drop & Walk arrangements.

The preferred Drop & Walk locations are The Chase and Waterlow Road.

These locations allow pupils to complete the final part of their journey on foot whilst helping to reduce traffic immediately outside the school. Parents should avoid using non-designated routes and locations.



3. Cycling

Why We Promote Cycling

Cycling provides an efficient, environmentally friendly and healthy means of travelling to school.

The school is accessible via local cycle routes and the wider area provides good opportunities for active travel. Approximately two-thirds of pupils live within a practical cycling distance of the school.

Facilities

To support cycling, the school provides:

- Secure cycle parking
- Covered storage facilities
- Bag storage facilities
- Lockers
- Shower and changing facilities
- A basic bicycle maintenance and puncture repair kit
- Staff Cycle to Work purchase scheme

Expectations for Cyclists

Pupils and staff cycling to school should:

- Follow the Highway Code
- Wear a correctly fitted helmet
- Use lights and reflectors
- Wear high-visibility clothing during poor visibility
- Ensure bicycles are roadworthy and properly maintained
- Secure bicycles appropriately when on site
- Dismount and push bicycles whilst on school grounds

E-Bikes

Electrically Assisted Pedal Cycles (EAPCs) may be used provided they comply with UK legislation and are used safely and responsibly.

4. Scooting

Scooters

Non-electric scooters may be used for travel to and from school.

Users should:

- Travel safely and courteously
- Wear suitable safety equipment
- Ensure scooters are properly maintained
- Push scooters whilst on school grounds
- Store scooters in designated parking areas

Electric Scooters

Electric scooters are not permitted on school premises.

Charging of scooters, bicycles or associated batteries is not permitted on school premises.

5. School Coaches, Buses and Rail Travel

School Coach Services

The school operates dedicated coach routes serving key parts of the school's catchment area including:

- Caterham
- Chipstead
- Kingswood and Belmont
- Tadworth
- Dorking and Holmwood
- Horley, Charlwood and Smallfield

Late coach services are also available to support attendance at after-school activities.

Public Bus Services

The school is served by local bus routes operating through Reigate, Redhill and surrounding communities.

Rail Travel

The school is accessible from both Reigate and Redhill railway stations.

School coach services provide connections close to these stations, allowing rail travel to be combined with school transport.

6. Car Sharing

Sharing Journeys

The school actively promotes car sharing to reduce the number of vehicle movements associated with the school.

Parents and staff are encouraged to use the HomeRun application to:

- Share journeys
- Arrange lift sharing
- Access travel information
- Support the school's sustainability objectives

For more information on HomeRun, please see Appendix 1 at the end of this document.

7. Driving and Parking

Our Approach

The school recognises that some journeys will need to be made by car.

Where driving is necessary, families should:

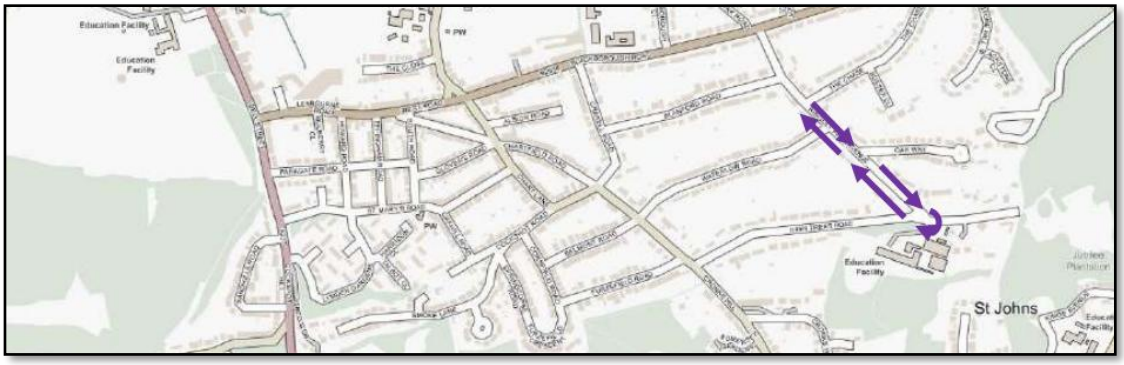
- Consider using Drop & Walk locations.
- Car share wherever possible.
- Avoid unnecessary vehicle idling.
- Travel safely and courteously.
- Respect local residents and neighbouring properties.

School Traffic Management Arrangements

To support safe and efficient operation at drop-off and pick-up times, parents are asked to follow the school's traffic management arrangements.

When using the school's drop-off and pick-up facilities:

- Vehicles should approach via Ringley Park Avenue.
- Vehicles should follow the directed traffic route and continue back via Ringley Park Avenue when departing.
- Drivers must follow instructions given by school staff and traffic marshals.
- Vehicles should move through the drop-off area promptly and safely.



High Trees Road

High Trees Road is a private road and is not intended for general parent parking, waiting, drop-off or pick-up activity.

Parents should instead use:

- Designated Drop & Walk locations.
- Approved drop-off arrangements.
- Sustainable travel options wherever practical.
- Parents and visitors must comply with all signage and instructions from school staff.

Parking Expectations

The following are not permitted:

- Parking on double yellow lines.
- Parking on school zig-zag markings.
- Parking across residential driveways.
- Parking on junction corners.
- Waiting where restrictions apply.
- Idling engines whilst waiting.

Parents should always park legally, safely and with consideration for local residents.

Staff Parking

The school provides designated staff parking facilities on site.

Staff are encouraged to:

- Use active travel modes where possible
- Car share where practical
- Use designated car parking spaces only

8. Sustainable Travel Facilities

The school provides a range of facilities to support sustainable travel, including:

- Cycle parking
- Scooter parking
- Lockers
- Shower and changing facilities
- Sports bag storage
- Umbrellas
- HomeRun travel app access
- Cycle purchase scheme for staff
- Basic cycle maintenance equipment
- School coach services

Users remain responsible for securing their own bicycles and scooters. The school accepts no responsibility for loss, theft or damage except where caused by the school's negligence.

9. Safety and Adverse Weather

Parents and carers remain responsible for determining whether their child can travel to and from school safely and independently.

All pupils travelling actively to school should:

- Follow the Highway Code
- Travel responsibly
- Use appropriate safety equipment
- Wear suitable visibility aids when required

During severe weather, including snow, ice, flooding, storms or extreme heat, families should make suitable travel arrangements and follow guidance issued by the school.

10. Travel Plan Commitment

Dunottar School will continue to:

- Maintain and monitor its Travel Plan through Modeshift STARS
- Undertake regular travel surveys
- Promote walking, cycling and sustainable travel
- Work with Surrey County Council and local stakeholders
- Monitor cycle parking, coach use and travel patterns
- Review this policy periodically to ensure it remains effective and up to date

Appendix 1 – HomeRun App

Join Dunottar School's HomeRun Network
We encourage all parents and staff who have not yet registered to join our secure HomeRun network and discover practical alternatives to driving to school every day.

Register using our secure link: https://user.homerun-app.com/launch/ds2738

Once registered, you will be able to download and access the HomeRun app.

With HomeRun, you can:

- Explore journey-sharing opportunities with other Dunottar families.
- Link the app to your child's phone to monitor their journeys to and from school.
- View a range of local travel options, all in one convenient place.

Already registered?
If you are already a member of our HomeRun network, please take a moment to review and update your school journey details. Simply log in to the app and follow the prompt to check your information. If any details have changed, update the relevant fields and save your changes.

Keeping this information up to date helps both the school and HomeRun accurately measure our progress towards creating a more sustainable school run and reducing our environmental impact.

If you experience any difficulties registering, please contact HomeRun directly at info@homerun-app.com.

Thank you for your support in helping us promote more sustainable travel within our school community.